

General Information

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Contracting Office Address

Department of the Treasury, Internal Revenue Service (IRS), National Office Procurement (OS:A:P:CSA), 6009 Oxon Hill Road, Suite 500, Oxon Hill, MD, 20745

Description

The IRS is contemplating an A-76 Competitive Sourcing initiative for Learning & Education Services. This notice does not constitute an Invitation for Bid or Request for Proposal and is not construed as a commitment by the Government. This is a Market Survey to identify sources that possess the expertise, capabilities and experience necessary to meet the IRS requirement for providing Learning and Education Services for the Internal Revenue Service. The Government will not reimburse contractors for any cost incurred for participation in this survey.

The applicable NAICS Code is 611430, (\$6.0M Average Annual Receipts)
If additional information is required, contact Linda Krough at 202/283-1107.

Instructions:

1. Included is a description of the IRS Learning and Education Service requirement and a Contractor Capability Survey, which allows you to provide your company's capabilities. Contractors are encouraged to respond with information not constrained by proprietary data rights. However, if proprietary data is included in your reply, please mark it appropriately. Interested sources should pay special attention to the Government's intent in preparing and providing their capability statements to address the requirements described in the requirements description.
2. If after reviewing these documents, you desire to participate in this market research, you should provide your responses to the questions contained in the Contractor Capability Section attached. You are

requested to provide detailed information demonstrating an understanding of the work identified in the requirements description, as well as your qualifications, capabilities of providing effective and efficient services and experience and past performance history for such work.

3. Large and small businesses are encouraged to participate in this market research. Joint ventures and teaming arrangements are encouraged. For these relationships, primes and team leads must clearly describe their management approaches and the percentage of work to be performed by each team member.

Questions relative to this survey should be addressed to Linda Krough at 202/283-1107.

BACKGROUND: The Internal Revenue Service (IRS) has more than 99,000 employees. The organization is divided into several Business Units each with end-to-end accountability for all aspects of their work, including the responsibility to ensure that their employees have the critical skills necessary to meet the Agency's mission. The workforce includes 131 distinct Office of Personnel Management (OPM) General Schedule Occupational Series with customized job descriptions within each series. Each Business unit contains embedded learning and education staff which supports individual business unit requirements. The IRS goal is to "modernize the IRS through its people, processes and technology". The IRS Objective is to "increase organizational capacity to enable full engagement and maximum productivity of employees". The IRS strategy: "provide tools, training and incentives to develop existing talent to meet the changing demands of the future."

REQUIREMENTS: The Contractor will be responsible for managing and administering comprehensive education, training, employee development services and programs that link to business strategies and meet mission and performance goals.

The IRS is interested in those companies with relevant and sustained experience in support of learning and education initiatives. Contractors must be able to provide ALL of the following functions for Learning and Education:

Tasks include:

1. Management and Administration: Planning and managing learning programs and processes.

2. Develop training plans/policy – Based on training needs and strategic business goals and priorities.

3. Provide Career Transition and Succession Planning – developing and implementing the learning solutions aspects of strategies designed to meet future organization and individual workforce needs.

4. Logistical support for modes of training – manage/acquire all sites, materials and equipment to support learning event.

5. Evaluate program effectiveness – assess learning products.

All employees must be able to pass the IRS Minimum Background Investigation requirements.

Responses will also assist the Government in their market research to determine whether to set-aside, restrict competition in some way or solicit offers from all responsible sources.

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